SPRINGER NATURE

Activating Association Codes on Springer Link

http://link.springer.com

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Introduction

Welcome. If you are reading this then you have likely received an association code from your society, organisation or institution and are wondering how to use it.

If you are new to Springer Link, then please start at the beginning with registering a new account. If you already have a Springer Link account that you are using, then please jump ahead to slide 9: for instructions to activate Your Association Code.

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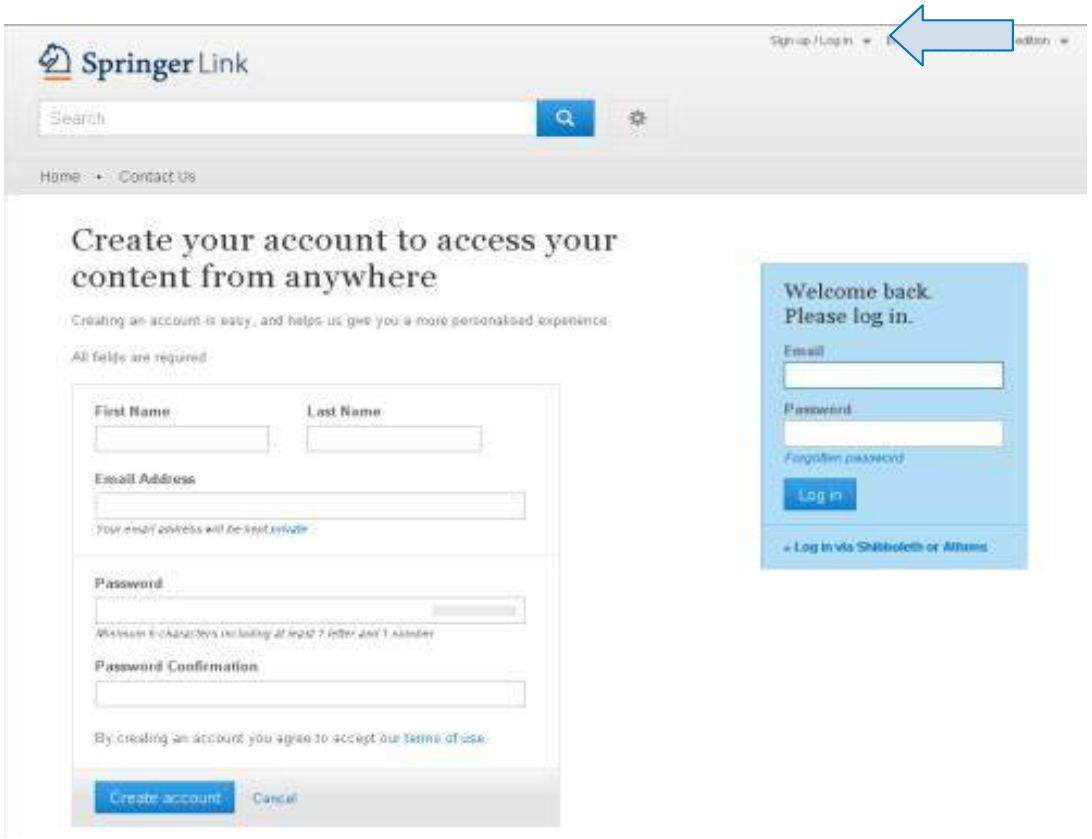
- Registering a New Account — Slide 3.
- Resetting Your Password (for a previously registered account) — Slide 6.
- Activating Your Association Code — Slide 9.
- Accessing Journal Content — Slide 11.

If you need help at any time please contact us at onlineservice@springer.com

Registering a New Account

- Please go to http://link.springer.com/
- To register a new account on Springer Link please click on “Sign up / Log in”
- You will find this on the top-right-hand side of any Springer Link page.
- This is also where you go whenever you want to log in.



Registering a New Account

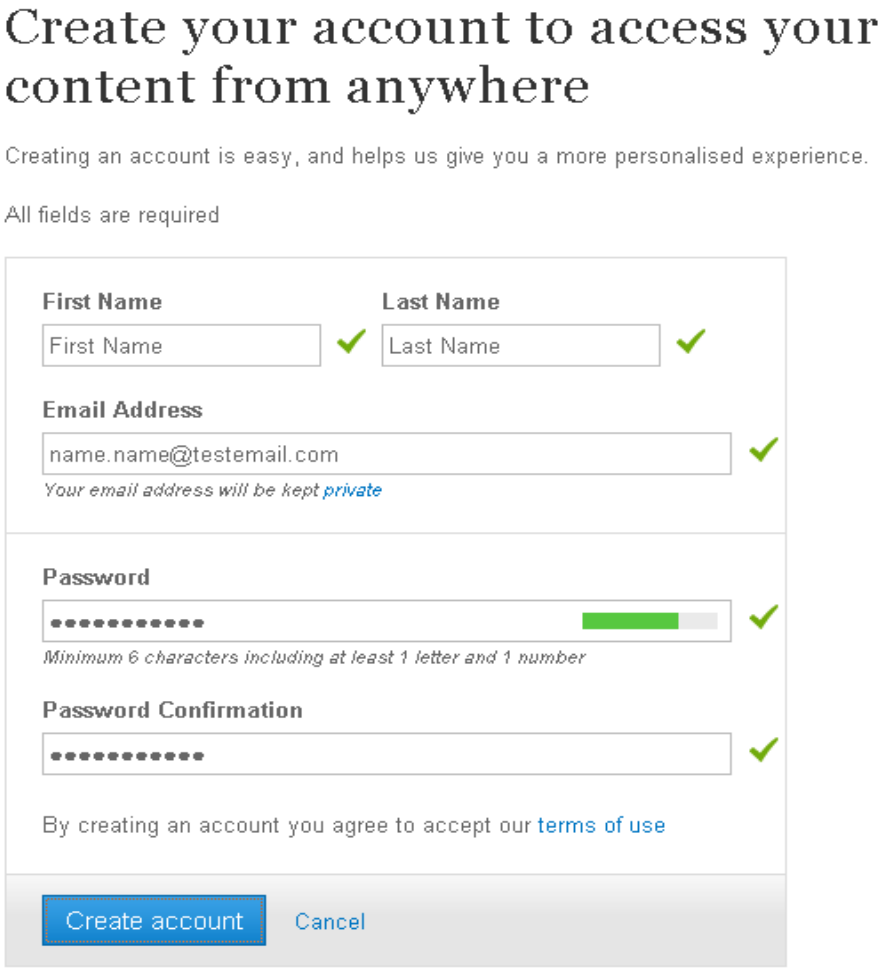
Please fill in all fields as required

- First Name
- Last Name
- Email Address
- Password
- Password Confirmation

Please be informed that you will need to accept our terms of use.

-> to read our terms of use click on **“terms of use”** to be automatically re-directed to the following link

http://link.springer.com/termsofuse

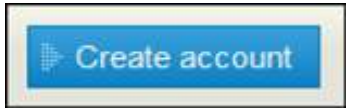


Registering a New Account

Please note:

- Your username for Springer Link will always be your email-address.
- Your password needs to meet the following requirements: Minimum 6 characters including at least 1 letter and 1 number.

When you have finished entering all your details please click on



Your account has now been successfully created. Please

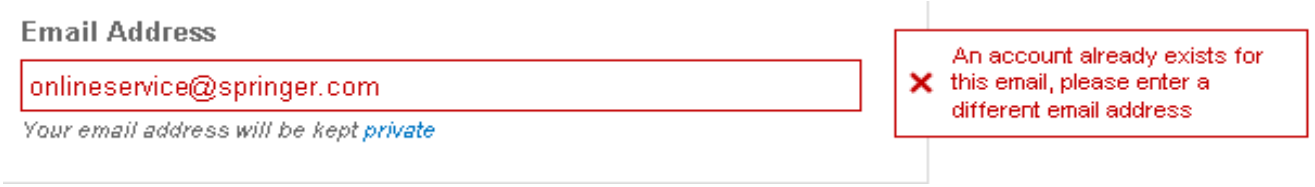
click “Continue.”

After registration is complete, you may proceed to activate your Association Code.

Resetting Your Password

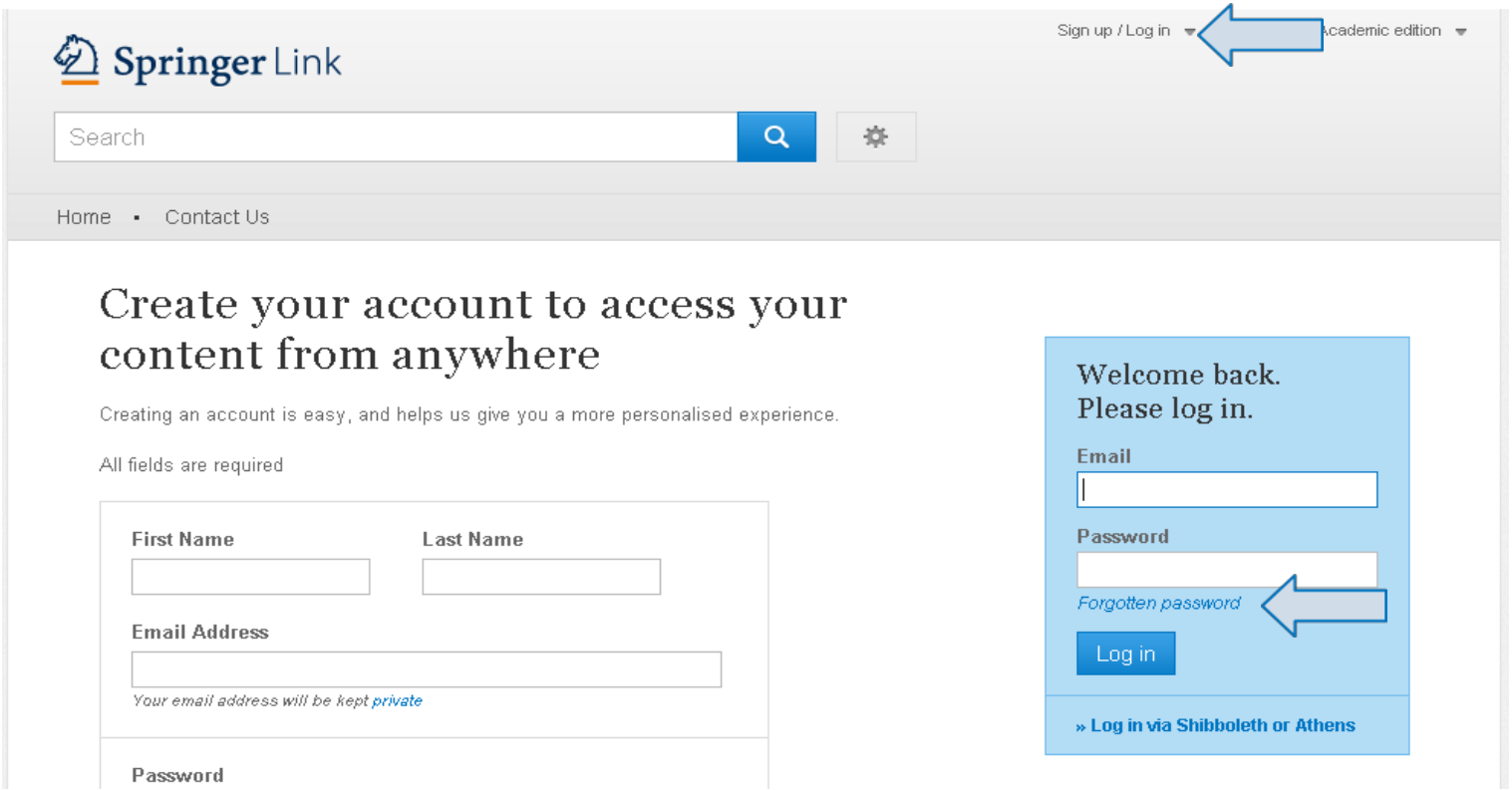
If you have previously registered an account with Springer link and have forgotten, or do not know, your password this can easily be reset.

An email address can only be registered once; so if you discover when signing up that your email has already been registered, as in the example below, then you can also use the following instructions to recover your account and set a new password.



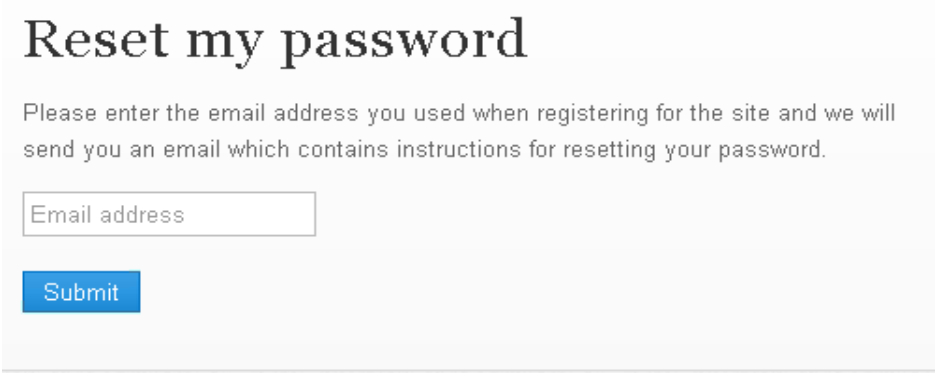
Resetting Your Password

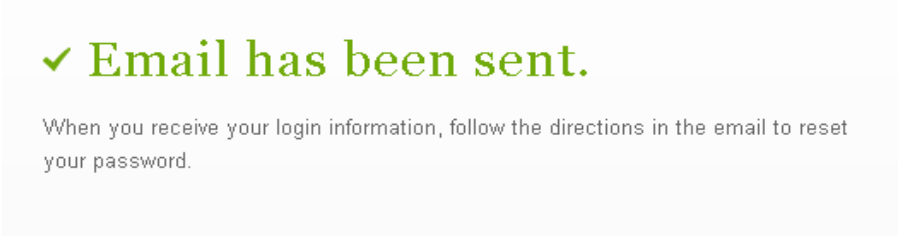
- If you have not done so already please click the “Sign up/Log in” link (found in the top-right-hand-side of any Springer Link page).
- Now click on “*Forgotten password*” in the blue log in box.



Resetting Your Password

- Please enter your email address, then click on Submit.
- You will receive an email from onlineservice@springer.com including a link.
- Please click on the included link; then you will be directed to a secure page where you can enter your new password.
- Enter a new password. (Make sure your password contains 6 characters, alpha-numeric and at least one numeric.)
- You can now log in using your email address and newly created password.

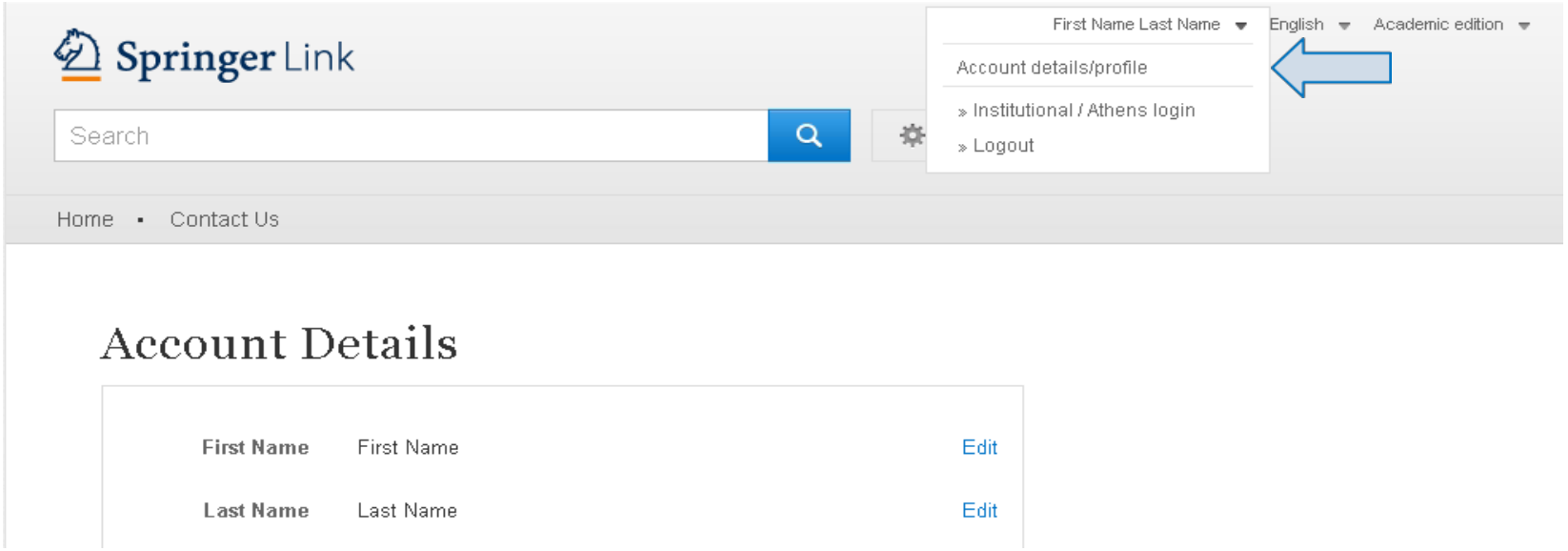




Activating Your Association Code

Once you have a Springer Link account you can activate your Association Code:

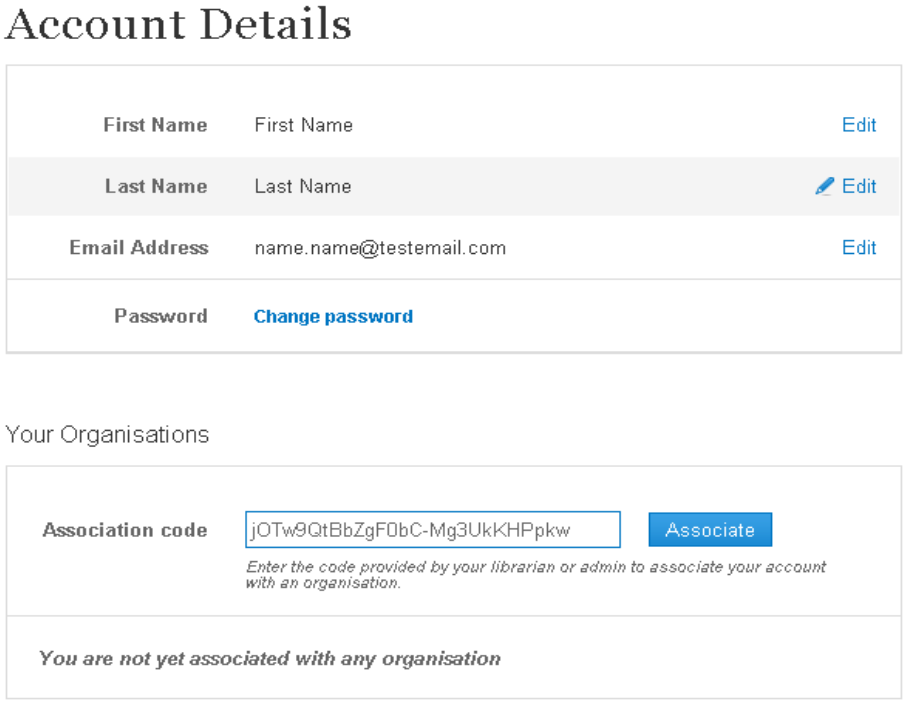
- Log in to your Springer Link account. (use the blue log in box).
- You will now see your name displayed on the top-right-hand side of the screen. Click the arrow next to your name.
- Click on “Account details/profile”.



Activating Your Association Code

Entering your Association Code:

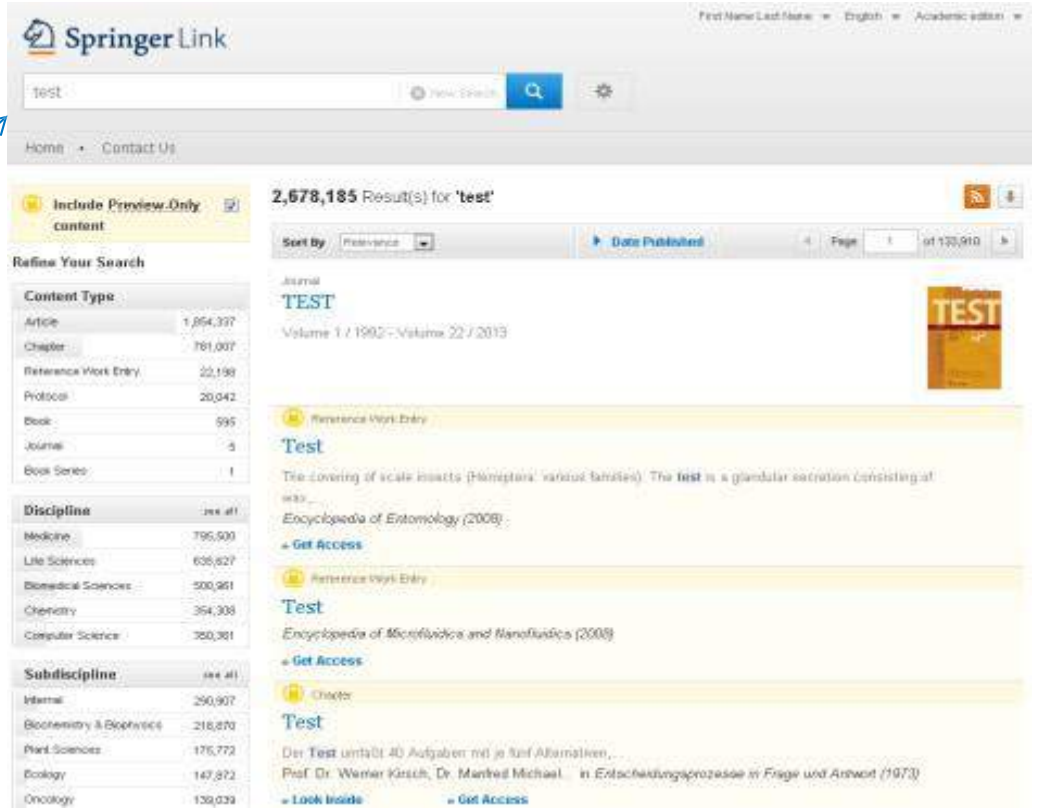
- We recommend **copying and pasting** your code in order to avoid any typing errors.
- Now click “Associate”.
- You should see a message informing you or your new access details.
- You are now an associated member of your society, institution or conference.



Important: it is now necessary to log out and then log back in for access to be updated.

Accessing Journal Content

- Once you have logged out and back in, you will have access to your publication.
- To locate your journal please search for the journal title in the Springer Link search box.
- Your results may include other titles as well as articles from the journal you are looking for.
- Please locate your journal title in the search results.
- It may sometimes be necessary to scroll through the list to find your journal.



Accessing Journal Content

You can identify the correct result by the following:

- The word “Journal” will appear above the title.
- Where available an image of the journal cover will be displayed.

Click on the journal name to be taken to the journal’s home page.

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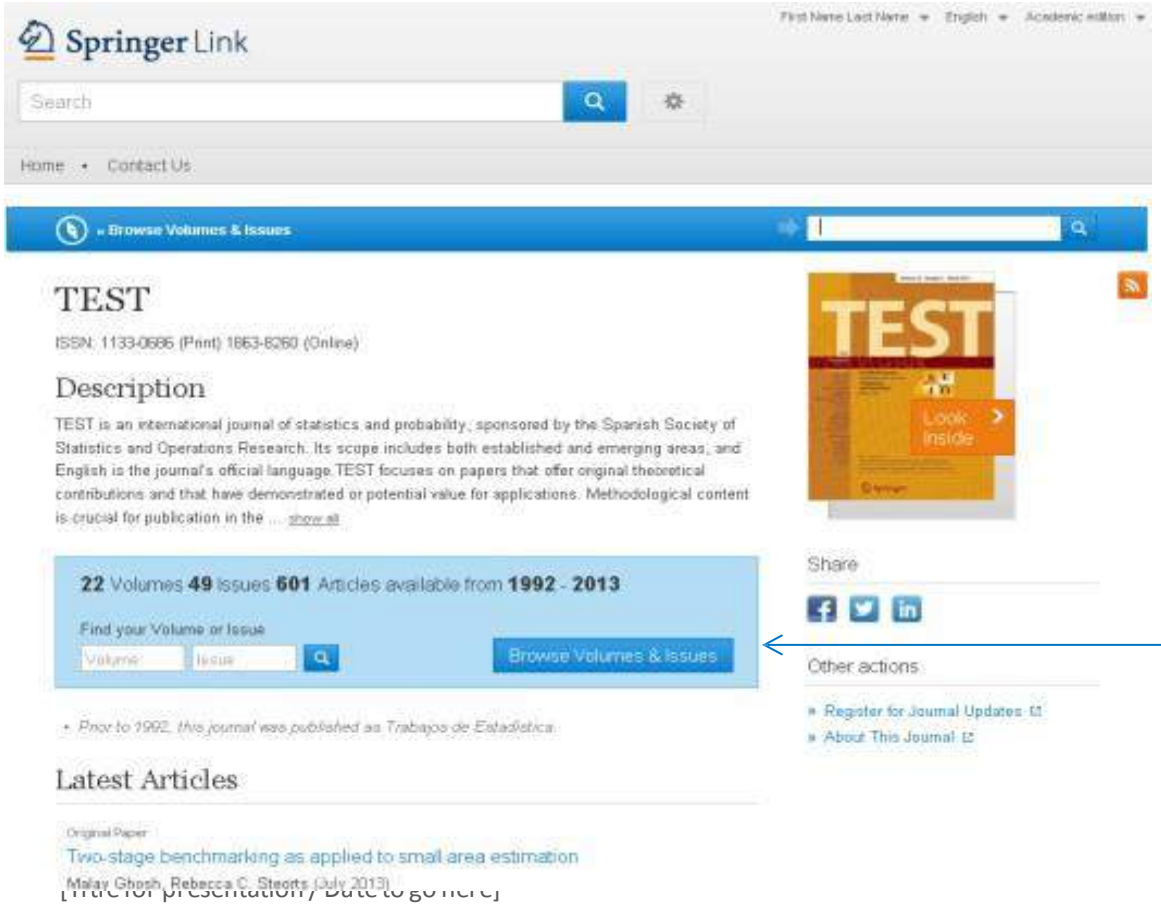
Accessing Journal Content

Now you are on the journal's homepage. Here the latest articles will always be displayed.



To see all the available articles (including all back issues) click on "All Volume & Issues".

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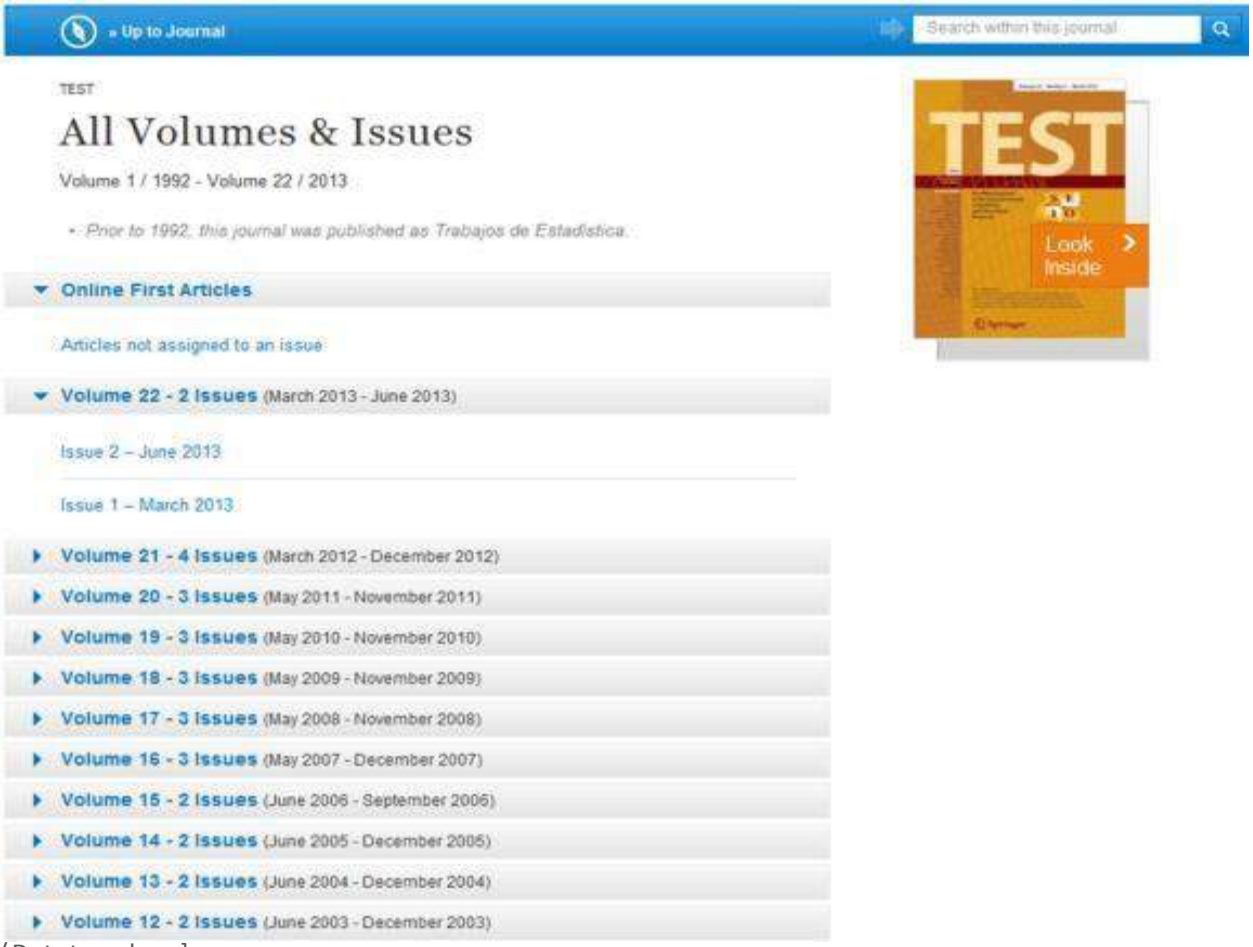
Accessing Journal Content

Now you will see the whole content of the journal and you can make your own selection.



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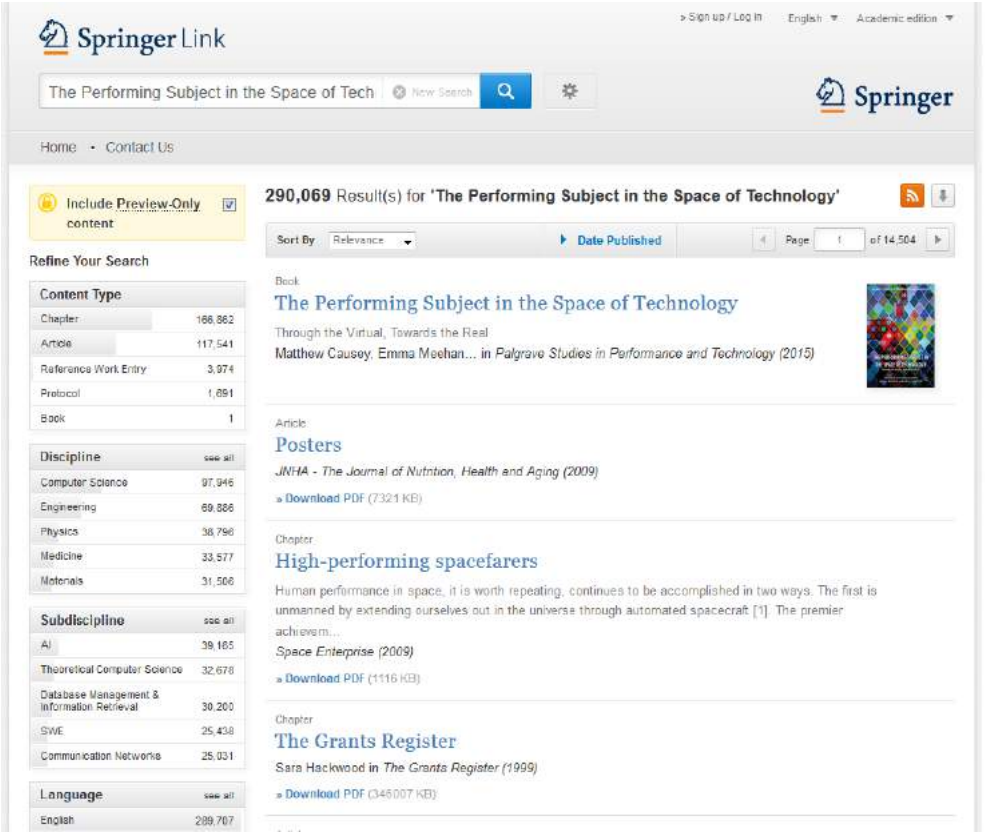
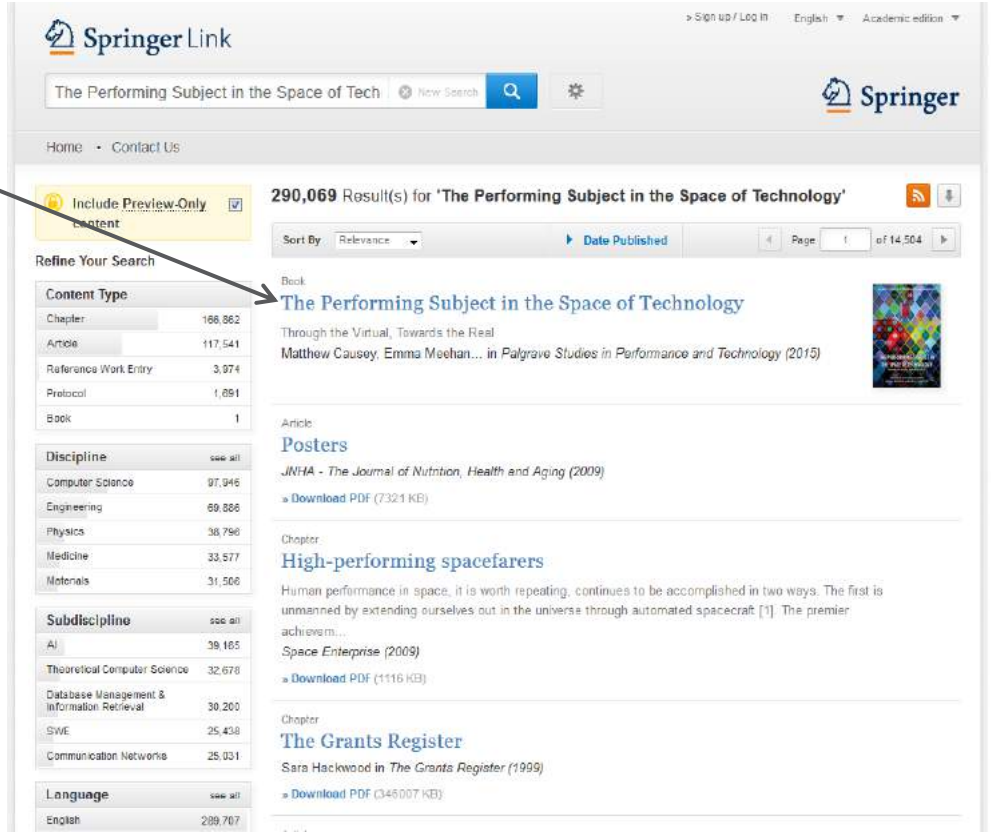
Accessing Book Content

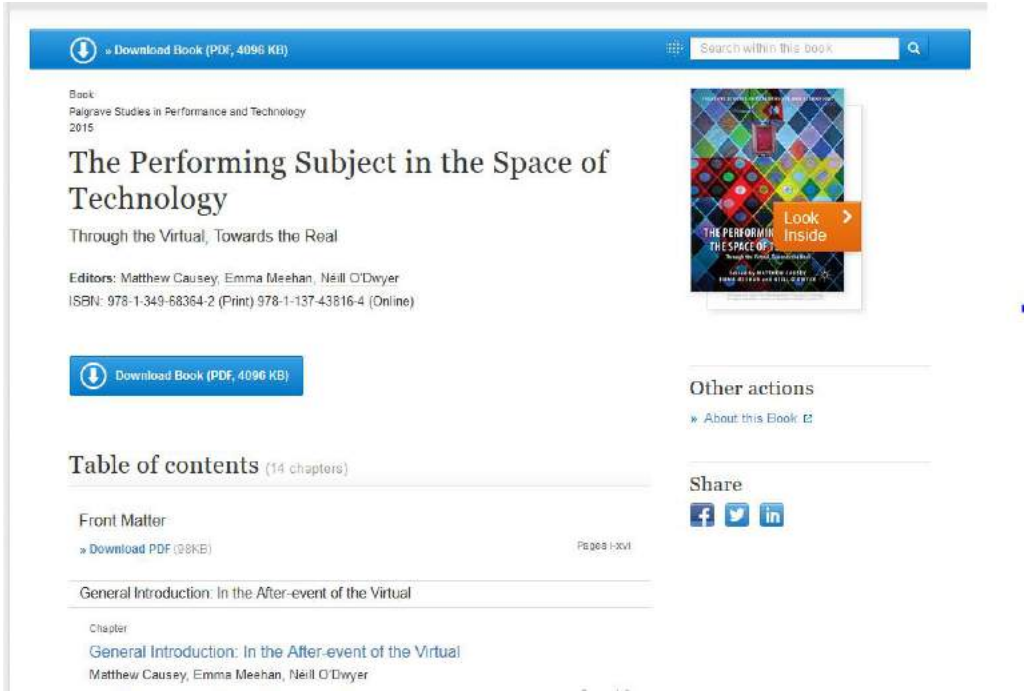
- Once you have logged out and back in, you will have access to your publication.
- To locate your book please search for the book title in the Springer Link search box.
- Please locate your book title in the search results.
- It may sometimes be necessary to scroll through the list to find your book.



Accessing Book Content

- Where available an image of the book cover will be displayed.
- Click on the book name to be taken to the book´s home page.



Accessing Book Content

Now you are on the book's homepage. You can download the whole book or select individual book chapters.